

Town of Colchester  
WJMS Building Committee  
February 25, 2016 – 7:00 PM  
WJMS Media Center

## Minutes

**Members Present:** Thomas Tyler, Anthony Tarnowski, Joe Ruiz, Irene Malsbenden, Lynn Goodwin, Paul Picard

**Members Absent:** Steve Wells

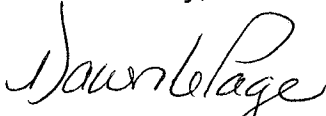
**Others Present:** Director of Educational Operations Ken Jackson; Tecton Architects: Chris Roof, Jeff Wyszynski, Chris Banker; Superintendent Jeff Mathieu; Principal Chris Bennett; O&G: Mark Jeffko, Lorel Purcell; Board of Finance Liaison Rob Esteve; First Selectman Art Shilosky; Board of Education Liaison Brad Bernier, Joy Tyler, representatives from various construction firms

1. **Call to Order:** Chairman Tyler called the meeting to order at 7:03 p.m..
2. **Citizens Comments:** None
  - a. **Town email:** None
3. **Approval of Minutes**
  - **February 11, 2016** - J. Ruiz motioned to approve the February 11, 2016 meeting minutes, seconded by I. Malsbenden. Vote was unanimous. **MOTION CARRIED.**
  - **February 17, 2016**- L. Goodwin motioned to approve the February 17, 2016 special meeting minutes, seconded by A. Tarnowski. Vote was unanimous. **MOTION CARRIED.**
4. **Architect update and potential action:** Various site plan options were viewed. The options addressed keeping parent drop off and pick up separate from buses. Members agreed that both fields had to remain and the option showing buses and facility parking together was the best choice. A traffic study still needs to be completed. Next members were shown proposed first floor plan including the new innovation area, proposed second floor, and exterior elevations. There was consensus among members that Tecton is moving in the right direction. There were questions and some concern over exterior material choices such as metal being used and the durability. K. Jackson met with CES about the mechanical package. P. Picard and A. Tarnowski had several issues with the report. Soil borings were done. Survey work will begin on Monday. PCR meeting will take place in about 2 weeks regarding Phase 1 Swing Space. PCR meeting for Phase 2 Abatement and Demolition will be in May. A Design Document Review meeting will be the end of April. There was discussion that the Commissioning Agent needs to be on board now. School Safety and Food Service meetings will take place next week. A conceptual project budget was presented.

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5. **Construction Manager update and potential action:** O&G is working on an estimate to be presented at the next meeting. The Committee asked that it be sent to members ahead of time to be reviewed.
6. **Discussion on Owners Rep selection process:** Members will discuss the selection process at the next meeting and decide if they would like to hold interviews.
7. **Discussion on communication/social media:** Meeting dates and updates continue to be shared through social media.
8. **Citizens Comments:** A. Tarnowski said a citizen had emailed him with concern that the gym would be shut down completely this summer. When the gyms and fields will be not be usable needs to be communicated with sports organizations and other groups that use those areas on a regular basis.
9. **Adjournment:** P. Picard motioned to adjourn seconded by I. Malsbenden . Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 9:11p.m.

Submitted by,



Dawn LePage, Clerk